

## **Minutes**

### **MEETING OF BOARD OF INSPECTORS FOR THE POTTER COUNTY JAIL February 6, 2026; noon; Gunzburger Building – Front Conference Room**

CALL TO ORDER - Paul Heimel, Chair 12:01pm

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE/ROLL CALL Members Paul Heimel, Nancy Grupp, Robert Rossman, Stephen Minor, Andy Watson, Kevin Siska, Administrator Jessica Giebel; present. Recording Secretary Paige Barroqueiro and Deputy Warden Ricky Hurler; present.

PUBLIC COMMENT ON AGENDA ITEMS - *(limited to 3 minutes per person)*

MINUTES – January 9, 2026 - S. Minor moved to approve; R. Rossman seconded; all in favor.

GUEST SPEAKER – Harry Wilson and Alex Moreland of Encartele joined via Teams to review computer tablet services currently provided to the Potter County Jail. Encartele has partnered with the Jail for over five years and is expanding services as the facility moves toward a 1:1 tablet program, issuing a tablet to each inmate upon intake. Tablets provide access to communication, music, approved content, educational programming, and job training materials, with jail staff maintaining full control over usage and content. Educational materials are provided at no additional cost to the County or inmates. Other uses are subject to fees paid by the inmate, per the county’s contract with Encartele. Inmates are able to earn and track certificates upon course completion. Encartele advised that staff involvement can be minimal, with systems in place allowing families to assist in tracking course and certificate completion.

#### REPORT FROM WARDEN/DEPUTY WARDEN

- There are currently 35 inmates, 1 weekend, 2 on work release, and 2 females in other facilities.
- Some 32 inmates are on medication. 2 are receiving Medication-Assisted Treatment and 15 are seeing the psychotherapist
- Officers completed trainings on fractionization, key control, and their new radios.
- Deputy Warden Hurler and Crystal Thomas, Administrator of Potter County Human Services Drug and Alcohol Services, discussed a recent meeting with Ophelia, a Medication-Assisted Treatment (MAT) provider offering telehealth visits. The service would reduce the need for inmate furloughs for in-person doctor appointments. With Board approval, further research will be conducted on associated costs and results will be presented at the March meeting.

## RE-ENTRY SERVICES/STEPPING UP UPDATE

- Potter County Human Services Administrator Thomas Patterson provided follow-up comments regarding the IGNITE presentation from the previous meeting. He stated the discussion was informative and noted that many of the concepts presented are already being implemented in Potter County through its Re-entry Coalition, though not specifically labeled as IGNITE. He further reported that a large re-entry meeting has been scheduled for March, and a summary will be presented to the Board at a future meeting.

## COMMITTEE REPORTS -

Personnel – N. Grupp/A. Watson

Facilities – R. Rossman/K. Siska

Operations/Policies & Procedures – P. Heimel/S. Minor

## OLD BUSINESS –

## NEW BUSINESS –

## PERSONNEL-

-Resignation: Kurt Lefever, FT Correction Officer

-Hire: Patrick Potter, PT Correction Officer

-Hire: Nicholas Phelps, PT Correction Officer

N. Grupp moved to approve the resignation and hirings. K. Siska seconded; all in favor.

## GENERAL DISCUSSION - (issues, concerns, suggestions by members)

## EXECUTIVE SESSION - (if warranted)

## NEXT MEETING – March 6, 2026

## ADJOURNMENT – K. Siska moved to adjourn; R. Rossman seconded; all in favor.